

# Charles D. Boyd

[REDACTED]  
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## PROFESSIONAL EXPERIENCE

2011-Present	<b>SAFE CHAIN SOLUTIONS</b> <b>President / Partner</b>	Cambridge, MD
<ul style="list-style-type: none"> <li>Manage entire business operations including personnel</li> </ul>		
2009- 2011	<b>PREMIUM RX NATIONAL</b> <b>Director of Logistics</b>	Rockville, MD
<ul style="list-style-type: none"> <li>Supervised and maintained all shipping and receiving operations in all locations throughout the United States</li> <li>Interviewed, hired, and trained all new company employees on logistics operations</li> <li>Managed all state and federal licensing and pedigree compliance requirements including the FDA and DEA</li> <li>Developed overall SOPs and shipping operations system</li> <li>Devised shipping systems to increase efficiency and minimize errors while maximizing profits</li> <li>Managed daily and monthly inventory</li> <li>Kept shipping department up to date with industry requirements and technological advances</li> <li>Responsible for all data entry regarding purchase orders, sales orders, invoices and inventory entry</li> <li>Processed and invoiced all company sales</li> <li>Accountable for addressing all drug recalls issued</li> <li>Scheduled and ran department meetings</li> <li>Negotiated rates with UPS, FedEx and supplies from multiple packaging and material handling companies</li> </ul>		
2006-2009	<b>GLOBAL PHARMACEUTICAL SOURCING</b> <b>Logistics Manager</b>	Rockville, MD
<ul style="list-style-type: none"> <li>Supervised and maintained all shipping and receiving operations in all locations throughout the United States</li> <li>Interviewed, hired, and trained all new company employees on logistics operations</li> <li>Developed overall SOPs and shipping operations system</li> <li>Managed daily and monthly inventory</li> <li>Kept shipping department up to date with industry requirements and technological advances</li> <li>Responsible for the processing and invoicing of all company sales for over 35 sales representatives</li> <li>Accountable for addressing all drug recalls issued</li> <li>Scheduled and ran department meetings</li> <li>In charge of keeping company compliant with all state and federal licensing regulations including the FDA and DEA</li> </ul>		
2003-2006	<b>US EXPRESS FREIGHT SYSTEMS</b> <b>Warehouse Manager</b>	Landover, MD
<ul style="list-style-type: none"> <li>Responsible for employee hiring, training, and scheduling</li> <li>Managed and coordinated activities of employees</li> <li>Engaged in product delivery, storage, receiving, and inventory</li> <li>Managed the Eight O'clock Coffee national 7-11 contract</li> <li>OSHA trained and certified in heavy machinery</li> <li>Specialized in inventory control, stocking, loading/unloading of trucks</li> <li>Responsible for all safety initiatives for the warehouse and warehouse personnel</li> <li>Responsible for maintaining company standards of sanitation, maintenance, and security of all warehouse equipment and facilities</li> </ul>		
2000-2003	<b>ANDREA VAN LINES</b> <b>Moving Coordinator</b>	Alexandria, VA
<ul style="list-style-type: none"> <li>Specialized in relocating home and office equipment</li> <li>Transferred belongings on a multi-state level</li> <li>Duties included extreme physical lifting</li> <li>Required to pack and load personal property in an efficient manner</li> <li>Vast experience driving a 24 foot truck</li> </ul>		

## ADDITIONAL SKILLS

- Strong leadership and management ability
- Innovative
- Effective team player
- Proficient in MS Word, Excel, MAS 200 and inventory management systems
- Extremely detail oriented

## EDUCATION

1999-2003	<b>MONTGOMERY COLLEGE</b>
<ul style="list-style-type: none"> <li>Completed approximately 60 credits</li> </ul>	

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